



## E-Services

The email addresses below are to be used only for electronic SERVICE OF COURT DOCUMENTS pursuant to Florida Supreme Court opinion SC10-2101 rule 2.516 of the Florida Rules of Judicial Administration.

**Please DO NOT use these email addresses for general correspondence.  
The general public should contact the office via phone at 305-547-0100.**

### E-SERVICE EMAIL ADDRESSES:

Attorneys, the Miami-Dade State Attorney uses an automated system for processing of e-service emails. Please **DO NOT** send **SERVICE OF COURT DOCUMENTS** directly to Assistant State Attorneys.

Please use these addresses:

- **Child Support Enforcement:** [ChildSupportService@MiamiSAO.com](mailto:ChildSupportService@MiamiSAO.com)
- **Felony Criminal Cases:** [FelonyService@MiamiSAO.com](mailto:FelonyService@MiamiSAO.com)
- **Misdemeanor Domestic Violence Cases:** [MisdemeanorViolenceService@MiamiSAO.com](mailto:MisdemeanorViolenceService@MiamiSAO.com)
- **Misdemeanor & Traffic Cases:** [MisdService@MiamiSAO.com](mailto:MisdService@MiamiSAO.com)
- **Misdemeanor Appeals:** [MisdAppeals@MiamiSAO.com](mailto:MisdAppeals@MiamiSAO.com)
- **Juvenile Cases:** [JuvenileService@MiamiSAO.com](mailto:JuvenileService@MiamiSAO.com)
- **All other case types, including Civil:** [eService@MiamiSAO.com](mailto:eService@MiamiSAO.com)

### PROPER EMAIL SUBJECT FORMATTING:

Subject line should read **SERVICE OF COURT DOCUMENT** followed by a space and then the court case number.

### CASE NUMBER FORMATS:

- **Child Support Cases:** 12-0001234-FC (where 12 is the year, 0001234 is the case number and FC is the case type)
- **Criminal Cases (Felony, Juvenile, Misdemeanor, Misd Branch):** F12001234 or J12001234 or M12001234 or B12001234  
Criminal case numbers may also end in a suffix of up to 3 letters on co-defendant cases.  
*Example:* F12001234A up to F12001234ZZZ

**EXAMPLE SUBJECT LINE:**

SERVICE OF COURT DOCUMENT F12001234A

**EXAMPLE EMAIL MESSAGE BODY:**

Circuit Court  
F12001234A  
State of Florida v. Doe, John  
Motion To Dismiss.pdf  
William Arnold, Esq.  
(305) 555-1212

**REQUIREMENTS FOR ATTACHED DOCUMENTS:**

- Documents must be in PDF format (per SC10-2101).
- The Miami-Dade State Attorney's email system cannot accept emails larger than 9MB (including all attachments).
- E-Served documents need not be hand signed or scanned as "/s/" electronic signatures can be used for e-service per formatting specified in SC10-2101.